

Online Math 1111
Departmental Course Syllabus
Information for the instructor

**Information for the Academic Integrity section:

Academic Integrity: Instructors should provide a statement explaining their expectations for academic integrity and detailing how incidents of cheating and plagiarism will be handled in the class.

From VSU's Academic Integrity Code (the full code is available at <http://www.valdosta.edu/academics/academic-affairs/vp-office/academic-honesty-policies-and-procedures.php> "Academic integrity is the responsibility of all VSU faculty and students. Faculty members should promote academic integrity by including clear instruction on the components of academic integrity and clearly defining the penalties for cheating and plagiarism in their course syllabi. Students are responsible for knowing and abiding by the Academic Integrity Policy as set forth in the Student Code of Conduct and the faculty members' syllabi. All students are expected to do their own work and to uphold a high standard of academic ethics."

**Information for the SOI Statement:

Sample SOI Syllabus statement

At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available through SmartEvals. Students

the student is leaving school entirely, which is referred to as a “hardship withdrawal.” The student needs to see the Dean of Students to initiate a hardship withdrawal.

Additional Instructor Information

Drop versus Withdraw: At VSU, a “drop” is part of the normal registration process. Students can register for their classes as they desire when Banner is open for registration. The last registration period for Fall and Spring generally ends on the fifth day of the semester (Friday), so students can add and drop courses up until that point with no help needed from anyone. If a student drops a course, then she/he does not have to pay fees for that course. For students who attend class beyond the first week of class, a withdraw is appropriate, not a drop. Students can use Banner to withdraw from class up until midterm without anyone’s permission. When a student withdraws, they do not get a reimbursement of fees, and the withdraw counts toward the student’s five-withdraw maximum.

Of course, that’s the ideal. Now the Registrar’s Office also has a Late Registration Add/Drop Form that it provides students to add/drop a course from their schedule after the online registration period. This seems like mixed signals, but the paper form is only supposed to be used in extenuating circumstances. If a student brings a drop/add form for you to sign as the instructor of the course being added or dropped, then please carefully read the instructions on the form. According to the drop instructions on the form, if a student has attended class “beyond the online registration period,” which ends on the fifth day of the semester (Friday), then we are not supposed to allow the student to drop at this point. Generally, if a student has an extenuating reason on the form and you wrote “N” to state that the student has not attended the class, then the department head signs the form and the form successfully makes it through the bursary and registrar’s.

For more information, see the “Drop versus Withdrawal” document on the network V: drive in the MathCS\Syllabi folder.

Academic Calendar: For important dates for each semester (last day for drop/add, proof rolls, midterm, exam schedule) <http://www.valdosta.edu/about/events/>

This online departmental syllabus provides required information for creating your Online Math 1111 syllabus. You can use your own preferred formatting style. Please fill in the areas highlighted in red and delete any optional items that you do not use.

Math 1111 College Algebra
{Semester, year} {CRN #} {Section}
3 Credit Hours {meeting dates/times}
Nevins Hall {room #}
Mathematics Department
Valdosta State University 5 (t)2 (r)-2

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Instructor Information:

Name: {Your name}

Office # {n{-1.150 ()V 0 TcS 0 TcUll a]TJ il02 Tc 0.004

10. Use properties of logarithms to evaluate, rewrite, expand, or condense logarithmic expressions'
11. Solve systems of equations using a variety of methods, including technology.

color, ethnicity, national origin, sex (including pregnancy status, sexual harassment and sexual violence), sexual orientation, gender identity, religion, age, national origin,