

## MFT Program Policy on Program Leadership and Governance

### Policy Availability

This policy is available to the public via the link to [Program Handbook and Policies](#) on the [MFT website](#).

### I. MFT Policy on Program Leadership

#### Core Faculty

The MFT Program defines core faculty as any faculty member employed by VSU and having full time (40 hours) responsibility for any teaching, supervision, program or clinic management, or training activities.

#### Program Director

The program director is a core faculty member who has ultimate program

- C. Maintain and enhance program quality, including the direction and oversight of
  - Faculty
  - Clinic observation/recording system (maintenance, repair, and adherence to policy and procedures related to use by students and faculty, periodic update and improvement of access.
  - Other technology and equipment (classroom, computers, etc.)
  - Physical facilities, structure, and spaces
- D. Maintain and enhance program transparency
- E. Provide direction and oversight of the MFT curriculum and clinical training including evaluation, maintenance, and enhancement of educational experiences, assuring congruence with the program's mission, goals, and outcomes, and COAMFTE foundational curricular areas and practice components.
- F. Oversee program clinical training
  - provide clinical supervision to junior faculty who are AAMFT Supervisors in Training (per accreditation)
  - supervise Clinic Director
  - direct and oversee the review of all work products related to clients, attorneys, and court subpoenas
  - prepare interns for court appearances
  - direct and oversee the review of requests for clinical records or summaries by other allied health professionals.
  - direct and oversee review of all finalized requests for clinical records and SSI, SSDI reports
  - direct and oversee the weekly/daily staffing review of high risk cases
  - direct and oversee follow up for all involuntary and voluntary hospital admissions
  - direct and oversee the monitoring of new, continuing, and discontinuing FamilyWorks support groups
  - direct and oversee the review and maintain of HIPPA compliance standards, as necessary
- Teach year round MFT didactic courses
- Teach year round *MFTH 7600 Clinical Practicum* course (three semesters of each year)
- Seek and maintain tenure and promotion, providing quality scholarship, teaching, and service to the field, the university, and the community
- Maintain and manage evaluations and data bases, including but not limited to
  - Alumni Survey*
  - Advising Survey*
  - Comprehensive Exam I Evaluation*
  - Employer Satisfaction Survey*
  - Internship Satisfaction Survey*
  - MFT Graduate Exit Survey*
  - Client Satisfaction Survey*
  - Clinic Director Evaluation*
  - Program Director Evaluation*
  - Why VSU? Survey*
- Organize and



This policy addresses Eligibility Criteria - C: Program Leadership.