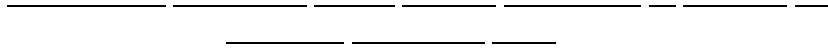Monitor (camera). Students will not be able to access the quiz unless the camera in their computer is active.

**Take-home assignments**. There will be 2 take-home assignments (see lab schedule for due dates). Instructions and rubric of the take-home assignments will be posted on Blazeview. Assignments will be turned-in in a drop box on Blazeview, under the "Assessments" tab, "Assignments" section.

**Practical exams**. There will be two practical exams, one covering the plant section and one covering the animal section. Every student will take each practical exam at the same time (see schedule). The time allowed for the Practical exam will depend on the number of questions. Questions may include pictures of microscope slides, whole specimens and written components. Students and their environment will be monitored using Respondus Monitor (camera). Students will not be able to access the exam unless the camera in their computer is active.

**Extra-credit points (up to 10 pts)**
Extra-credit points can be earned taking the pre- and post-lab quizzes embedded in the online laboratory manual. These quizzes should be used as a self-assessment tool, on a weekly basis, to better prepare for the practical exams. You will have three attempts for each quiz and the highest grade will count toward the extra-credit point calculation. The grade for each quiz will be automatically uploaded in the gradebook within the online lab manual. The percentage of correct answers (out of 228 questions) will be used to calculate the extra-credit points (e.g. if you have 200/228 correct answers, that is 87.72%, you will earn 8.772 extra-credit points out of 10).

## Laboratory Schedule: BIOL 1108L, Principles of Biology II: Summer Semester, 2020

| Date | Topic | Notes |
|------|-------|-------|
| June 10-12 | **Lab 1.** Introduction to Basic Statistics | **June 14 (Sun) 11:59 pm** Exercise 1 due in BV drop box |
| June 15-19 | **Lab 2**. Nonvascular, Seedless Plants: Mosses, Liverworts, and Hornworts<br>**Lab 3.** Vascular Plants: Ferns, Gymnosperms and Angiosperms | **June 21 (Sun) 11:59 pm** Exercise |

**Respondus LockDown Browser + Webcam Requirement**

**Download Instructions**

You can download and install the Respondus LockDown Browser from this link
https://download.respondus.com/lockdown/download.php?id=172232681

You can also download it from the practice quiz on Blazeview:

- •! Select the quiz in the course
- •! Under Quiz Requirements you will see "To take this quiz you must use the Respondus LockDown Browser"
- •! Below this will appear: "You can use the button below if you have not already downloaded LockDown Browser". Click the button to go to the download page and then follow the instructions
- •! Use the link to download Respondus LockDown Browser to your computer; follow the

- •! Remember that LockDown Browser will prevent you from accessing other websites or applications; you will be unable to exit the test until all questions are completed and submitted

**Getting Help**
Several resources are available if you encounter problems with LockDown Browser:

- •! The Windows and Mac versions of LockDown Browser have a "Help Center" button located on the toolbar. Use the "System & Network Check" to troubleshoot issues. If an exam requires you to use a webcam, also run the "Webcam Check" from this area
- •! Respondus has a Knowledge Base available from support.respondus.com. Select the "Knowledge Base" link and then select "Respondus LockDown Browser" as the product. If your problem is with a webcam, select "Respondus Monitor" as your product
- •! If you're still unable to resolve a technical issue with LockDown Browser, go to support.respondus.com and select "Submit a Ticket". Provide detailed information about your problem and what steps you took to resolve it