**MAKE-UPS:** Because the final is optional and can make up for a previous exam, there will be **NO** make-ups for any of the first four exams. If you miss one, for whatever reason, that will represent your dropped exam and you will have to take the final. This policy has a couple of important implications: (1) you better not miss more than one exam, (2) there is some incentive in taking and doing well on the first four exams and possibly avoiding the final, and (3) make sure you do not wait and see what the first test is like before studying your hardest because you may need the drop grade for a subsequent test.

**LABS:** The lab points of your grade will be based on your performance in the laboratory portion of this course. The 3 laboratory exams involving identification of specimens, etc. **cannot** be made up!! Unlike the lecture exams, a missed lab exam CANNOT be covered by taking the final. If you miss a lab exam, you forfeit those points except in very extenuating circumstances. You cannot hand in homework assignments for labs you do not attend. Thus, it is imperative you attend lab each week and crucial that you not miss a lab exam.

**IMPORTANT NOTE:** Lab exams will involve the use of <u>student specimens</u>. This means you need to do a good and careful job on your dissections.

**ATTENDANCE:** You must attend all lecture tests and laboratory days (see schedule). I do not take roll daily and it is your responsibility to decide whether or not to come to class. This should not be taken to mean you do not need to attend lectures. The exams come primarily from the material covered in recorded lectures.

Important Note: For those of you who like to record classes, you must let me know.

**BEHAVIOR POLICY:** Any student disrupting the classroom and affecting the learning experience of others will be asked to leave. Any student being disrespectful will be asked to leave.

**PRIVACY ACT**: Because of the Buckley Amendment or Privacy Act, grades will not be discussed over the phone or through email. I will not give grades out to friends or relatives without specific written permission from the student.

**Students with Disabilities:** If you are registered with the Access Office, let me know so that we can make any necessary arrangements regarding exams etc.

**CHEATING:** Any student caught cheating will be reported to the Dean of Students. This includes copying another student's work, allowing another student to copy your work, utilizing materials not authorized during tests, using crib sheets during laboratory tests, etc s

I. Endocrine & Cardiovascular Systems

Chaps. 18-20 **EXAM 1---**

II. Cardiovascular, Immune, & Respiratory Systems

Chaps. 21-23 *EXAM 2*---

III. 5eW\*nBT/F2 9.96 Tf1 0 0 1 36 687.7 Tm0 g0 G[ )]TJETQq0.0 nBT/F2 2D792 reW\*nQ EMC /P &MCID6912e, /P &MCID6912e, /F