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Section C, Tuesday 9:30 am

Office: BC 2085

Phone: (229) 333-7175

Email: [ccalestani@valdosta.edu](mailto:ccalestani@valdosta.edu)

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Tuesday 2:30 pm- 4:30 pm

Thursday 2:30 pm- 4:30 pm

or by appointment. To make an appointment please send an email to my valdosta.edu account.

: Grove, T. 2015. Biology Lab Manual (Access card only, online textbook). Available at GreatRiverLearning.com or at the bookstore, ISBN: 9781680750218 | 1 |

- Arrive on time. Students arriving 15 minutes late will have points deducted from their assignments
- Attendance is mandatory. In the event that a student misses a lab with an excuse, s/he should email the instructor within 24 hours of the missed lab. If you miss a lab you must provide documented evidence (e.g. note from a doctor). It is the instructor's prerogative to accept the excuse or not.
- Students who miss three or more labs cannot receive a lab grade above a "D" (60%).
- Laboratories cannot be made up outside of the scheduled sessions. Students are still responsible to learn the lab content even if they received an excused absence.
- It is strongly advised to maintain a laboratory notebook with drawings, descriptions, data etc. because it will help you study for the practical exams.
  
- It is assumed that all students will act in a mature manner in the classroom, showing consideration for their peers and the instructor. Any student who consistently distracts other students or the instructor will be removed from the course.
- No eating or drinking during the lab.

- Students must take care of lab equipment. Notify the professor if something is not working properly or if something breaks during the course of the lab.
- Each student will be assigned a microscope. It is the student's responsibility to properly use the microscope. Failure to do so will result in the subtraction of one point per incident from the student's total lab points (not the final percentage).
- Cell phones cannot be used in the laboratory, with the exception of using them as timer when necessary.

Assignments will consist of weekly quizzes, take-home assignments, and two practical exams.

Each week there will be a Pre-lab and a Post-lab online quizzes. Pre-labs quizzes will open one week before each lab, on Tuesdays at 9 am, and will close before the beginning of next lab, on Mondays at 11:59 pm. There will be no pre-lab quiz for the first lab of the semester. The post-lab quizzes will open at the beginning of each lab and will be open until the end of the semester.

Details about the take-home assignments will be presented in class.

There will be two practical exams, one covering the animal section and one covering the plant section. Questions may include microscope slides, whole specimens and written components. Lab practical exams can only be taken the day that they are scheduled.

#### Lab grade

Pre- and post-labs: 243 points

Assignment

Incidents of cheating or plagiarism will result in

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Academic Integrity Code please see <http://www.valdosta.edu/administration/student-affairs/student-conduct-office/>

For VSU's Academic Honesty policies and procedure please see <http://www.valdosta.edu/academics/academic-affairs/vp-office/academic-honesty-policies-and-procedures.php>

: The Student Success Center (SSC) provides free peer tutoring in core courses, the top four of which are math, writing, Spanish, and biology/chemistry. It also offers time management and study skills workshops as well as provides free professional academic advising and on-campus job information in one location: Langdale Residence Hall. Help is available to all VSU students.

Call 333-7570 to make an appointment, or visit the website:

<http://www.valdosta.edu/academics/student-success-center/>

provides a variety of services to assist classroom instruction, including library instruction, course reserves, and interlibrary loan. Please see <http://www.valdosta.edu/academics/library/> for further information.

: Valdosta State University (VSU) is committed to creating a diverse and inclusive work and learning environment free from discrimination and harassment. VSU is dedicated to creating an environment where all campus community members feel valued, respected, and included. Valdosta State University prohibits discrimination on the basis of race, color, ethnicity, national origin, sex (including pregnancy status, sexual harassment and sexual violence), sexual orientation, gender identity, religion, age, national origin, disability, genetic information, or veteran status, in the University's programs and activities as required by applicable laws and regulations such as Title IX. The individual designated with responsibility for coordination of compliance efforts and receipt of inquiries concerning nondiscrimination policies is the University's Title IX Coordinator: Maggie Viverette, Director of the Office of Social Equity, [titleix@valdosta.edu](mailto:titleix@valdosta.edu), 1208 N. Patterson St., Valdosta State University, Valdosta, Georgia 31608, 229-333-5463.

: Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The Access Office is located in Farbar Hall. The phone numbers are 229-245-2498 (V), 229-375-5871 (VP) and 229-219-1348 (TTY). For more information, please visit VSU's Access Office or email: [access@valdosta.edu](mailto:access@valdosta.edu).

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