

STATUTES

FOREWORD

The Statutes of Valdosta State University are set forth with the approval of the Board of Regents of the University System of Georgia. The Board of Regents is a constitutional body with responsibility for all aspects of the government, control, and management of Georgia's University System. Policies of the Board of Regents are assembled from the State Constitution, laws of the

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**CHAPTER 2
ADMINISTRATIVE OFFICERS**

**ARTICLE I:
PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS**

Section 1. The Provost and Vice President for Academic Affairs is the chief academic officer of Valdosta State University and has responsibility for maintaining an appropriate educational environment. The Provost reports to the President and holds office at the pleasure of the President.

Section 2. In exercising the powers and duties of the office, the Provost shall have the following specific powers and responsibilities:

- a. unifying and harmonizing the collective efforts of the General Faculty and the academic administration, particularly in regards to budget and regulations;
- b. appointing university-wide special committees;
- c. advocating for shared governance;
- d. promoting the development of academic and non-academic activities that fulfill the responsibilities assigned to the University by the Board of Regents;
- e. arbitrating demands among Academic Colleges for facilities and equipment;
- f. exercising general control over academic budgets and working with the President and other vice presidents to prepare and recommend university-wide budgets;
- g. adjusting the organizational and reporting structure of Academic Affairs and the to gain efficiencies, upon consultation with the President;
- h. making recommendations to the President concerning promotion, tenure, and salary increases for faculty
- i. recommending to the President the appointment of assistants as may be necessary for the effective administration of the Office of the Provost; and
- j. performing such additional duties as the President may deem appropriate to the office.

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- and for making recommendations on these matters;
- f. charging all administrative units under the division with the preparation of comprehensive annual reports and/or institutional effectiveness reports;
- g. recommending to the President appointment of assistants and other personnel necessary to discharge the functions and duties of the office; and
- h. performing all other duties specified in the official position description existing for each vice presidential position and such additional duties as the President may deem appropriate to the office.

Section 3. Vice Presidents, except for the Provost and Vice President for Academic Affairs, are ex-officio members of the General Faculty.

ARTICLE III: COLLEGE DEANS

Section 1. Each college within the University has an academic dean to serve as its chief executive officer. Each dean is appointed by the Provost and Vice President for Academic Affairs after consultation with the President. Deans hold office at the pleasure of the Provost and Vice President for Academic Affairs. Each dean is a person of professorial rank, a member of the General Faculty and Graduate Faculty. Academic deans Academic deans Academic deans Academic deans Academic deans

- m. nominating candidates for degrees in the college; and
- n. performing additional duties or overseeing additional offices as designated by the Provost and Vice President for Academic Affairs.

**ARTICLE IV:
DEAN OF LIBRARIES**

Section 1. The Dean of Libraries is appointed by and reports directly to the Provost and Vice President for Academic Affairs after consultation with the President. The Dean of Libraries shall be a person of professorial rank and a member of the General Faculty and Graduate Faculty.

Section 2. In carrying out the duties ordinarily implied by the office, the Dean of Libraries shall have the following specific powers and responsibilities:

- a. administering Odum Library;
- b. making annual allocations to the colleges and schools from the funds available for the purchase of library materials;
- c. authorizing the purchase of books, periodicals, and other library materials, supplies, and equipment;
- d. supervising library expenditures and use of library materials;
- e. recommending the adoption of measures to promote the efficiency and increased usefulness to patrons of Odum Library;
- f. recommending to the Provost and Vice President for Academic Affairs the appointment of all members of the library faculty and staff necessary for the efficient operation of Odum Library;
- g. recommending to the Provost and Vice President for Academic Affairs an annual budget for Odum Library;
- h. preparing and submit

CHAPTER 3
UNIVERSITY COUNCILS AND COMMITTEES

**CHAPTER 4
THE UNIVERSITY FACULTIES**

**ARTICLE I:
GENERAL FACULTY**

Section 1. The General Faculty includes all persons who hold the academic rank of instructor, lecturer, senior lecturer, principal lecturers, assistant professor, associate professor, or professor and are employed full-time on a calendar or academic year basis, together with the President, the Provost and Vice President for Academic Affairs, the Vice Presidents (ex-officio), the Academic Deans, and the Dean of Libraries.

**ARTICLE II:
GRADUATE FACULTY**

Section 1. The Graduate Faculty consists of the President, Provost and Vice President for Academic Affairs, Academic Deans, and those members of the General Faculty with rank and credentials suitable for graduate faculty appointment.

**ARTICLE III:
OFFICERS OF THE GENERAL FACULTY**

Section 1. The President serves as Chairperson of the General Faculty and presides at meetings of the General Faculty.

Section 2. The Provost and Vice President for Academic Affairs assists the President in the
e President
at meetings of the General Faculty;

Section 3.
minutes of faculty meetings to members of the General Faculty.

Section 4. The President may designate an individual to serve as parliamentarian during General Faculty meetings.

**ARTICLE IV:
MEETINGS OF THE GENERAL FACULTY**

Section 1. Meetings of the General Faculty may be called at the discretion of the President. In addition, the President shall schedule a meeting of the General Faculty whenever twenty percent or more of its members request it in writing. Ordinarily, notice of a special meeting and an agenda are to be made in writing and distributed at least five (5) working days prior to the meeting. Items may be placed on the agenda by any of the following: the President of the Faculty Senate, any Administrative Officer, any member of the General Faculty, and any academic unit of the University. Agenda items are to be submitted in writing to the Office of the President who will develop the agenda for each meeting. A written agenda is to be distributed to members of the General Faculty at least one week prior to the meeting. The agenda may be amended at the meeting by a two-thirds vote of the General Faculty members in attendance.

**CHAPTER 5
COLLEGES, SCHOOLS, AND DEPARTMENTS**

**ARTICLE I:
ACADEMIC ORGANIZATION**

Section 1 The academic programs of the University are administered through colleges and departments. Colleges are headed by Deans. Departments of instruction are normally housed within colleges on the basis of subject matter. Changes in academic organization of a department may be initiated by the faculty of that department or the dean of the college and approved by the governing body of the appropriate college, its dean, the Provost and Vice President for Academic Affairs, the President and, when appropriate, by the Board of Regents.

CHAPTER 6
RATIFICATION, INTERPRETATION, AMENDMENTS, AND MISCELLANEOUS
PROVISIONS

ARTICLE I:
RATIFICATION

Section 1. The Statutes of Valdosta State University are in full force when approved by

- a. A two-thirds majority of faculty members voting through an electronic ballot; and
- b. the President.

ARTICLE II:
INTERPRETATION

Section 1. Members of the General Faculty are to be provided with a copy of these Statutes and subsequent modifications thereto.

Section 2. Questions of interpretation of these Statutes are adjudicated by the President.

Section 3. The decision of the President on such matters as interpretation of these Statutes or conflict of jurisdiction may be appealed to the Board of Regents (8.6 Application for Discretionary Review).

ARTICLE III:
AMENDMENTS

Section 1. Any member of the faculty, staff, or student body can propose modifications to these Statutes. The proposed modification(s) must be submitted in writing to the Faculty Senate, Council on Staff Affairs, and/or Student Government Association for consideration. All proposals are then handled in the following manner:

- a. within sixty (60) days of receiving a proposal to amend the Statutes, a Committee on purpose of reviewing the proposed amendment(s);
- b. within sixty (60) days of its formation, the Committee on Revision, after consultation with the President, other interested administrative officers and consideration by the Faculty Senate, COSA and SGA, submits all proposals and its recommendations in writing to the General Faculty no later than (10) working days prior to a town hall meeting of the General Faculty.
- c. If the modification pertains to faculty members only or to staff members only, the Faculty Senate or the Council on Staff Affairs

Section 3. The President shall interpret these Statutes and any bylaws, when necessary, and shall exercise expressed and implied powers to implement them.

ARTICLE IV: