

## **Reporting Time Using the PeopleSoft Web Clock**





3.	The suggested punch button is based on your last action.
	Click in the button.

4. The Last action: information and suggested punch button are updated.



11.	Click the button.
	Submit
12.	Your punch is displayed along with a submitted successfully message.
13.	You have successfully completed the steps to enter time using the PeopleSoft we in OneUSG Connect.