

**COUNCIL ON STAFF AFFAIRS**  
**Minutes of Tuesday, September 19, 2017**

1) **Call to order**

a) Chair Brandon Mainer called the meeting to order at 9:04 AM in the University Center, Magnolia Room 1.

2) **Roll call:** All representatives must sign/initial the attendance roster to be counted as present.

a) Members present: Pepper Croft, Donnell Davis, Philip Foster, Angelica Gannon, Selenseia Holmes, Julienne Jackson, Kirk Johnson (Proxy Beverly Cribb), Michael Kitchens, Yvonne Landers, Paul Leavy, Brandon Mainer, Matthew McIntyre, Brian Ring\*, Sterlin Sanders, Terence Sullivan, Tiffany Soma, Chasity Wood (Proxy Gwen Manning), and Shannon Zapf.

b) Guests

- b) Elections – Sterlin Sanders – No report
  - c) Social Recognition Committee – Tiffany Soma – No report
  - d) Professional Development Committee – Pepper Croft reported that an email will go out very shortly to all TAP participants encouraging them to apply for the award.
  - e) Budget & Finance/Fundraising – Yvonne Landers – No report
- 10) **Faculty Senate Committees**
- a) Academic Honors & Scholarship – Donnell Davis – No report
  - b) Academic Scheduling and Procedures – Yvonne Landers – No report
  - c) Athletics – Vacant – No report
  - d) Diversity & Equity – Terence Sullivan – No report
  - e) Educational Policies – Kirk Johnson – No report
  - f) Environmental Issues – Phil Foster – No report
  - g) Faculty Scholarship – Angie Gannon – No report
  - h) Institutional Planning – Selenseia Holmes/Yvonne Landers – No report
  - i) Internationalization & Globalization – Terence Sullivan – No report
  - j) Library Affairs – Matt McIntyre – No report
  - k) Strategic Planning – Julianne Jackson – No report
  - l) Student Affairs – Selenseia Holmes/Michael Kitchens – No report
  - m) Technology – Sterlin Sanders – No report
- 11) **University Wide Committees**
- a) Campus Safety – Shannon Zapf – No report
  - b) Campus Wellness – Brandon Mainer – No report
  - c) Dining Advisory – Shannon Zapf – No report
  - d) Parking Advisory – Shannon Zapf – No report
  - e) Parking Appeals – Pepper Croft/Gwen Manning/Terence Sullivan – No report
  - f) Planning & Budget – ShanTina Adams/Heidi Bertsch/Pepper Croft/Donnell Davis/Phil Foster/Paul Leavy/Terence Sullivan – No report
  - g) Retiree Association – Yvonne Landers – No report
  - h) Traditions & Spirit – Pepper Croft – No report
- 12) **New Business**
- a) Beverly Cribbs reported for Kirk Johnson that progress is being made on the search for the position of the Dean of Education & Human Services. Twenty applications were submitted. The committee met to choose five candidates to interview via Skype from which several finalists will be chosen to come to campus for interviews.
- 13) **Adjournment**
- a) Yvonne Landers made a motion to adjourn the meeting which was seconded by Tiffany Soma. Brandon Mainer adjourned the meeting at 9:46am.

Respectfully submitted,

Dr. Terence Sullivan, COSA Secretary