

**COUNCIL ON STAFF AFFAIRS**  
**Minutes of Tuesday, January 15, 2013**

1. **Call to order**
  - a. Chair Brian Haugabrook called the meeting to order at 9:03 AM.
2. **Roll call:** All representatives must sign/initial the attendance roster to be counted as present.
  - a. Members present: Beverly Amiot, Sue Bailey, Denise Bogart\*, Olivia Blakely, Joan Dear, Brian Haugabrook, Regina Lee, Jessica Klotz, Shanika Hezekiah, Michael Knight, Yvonne Landers, Laura Pitts, Lisa Snipes, Pete Harkness\* and Bob Lee\*. Guests in attendance were: Angela Uyeno (Internal Audit), Dr. Miryam Espinosa-Dulanto (Modern & Classical Languages). The following members were absent: Carolyn Glock, Barrie Fitzgerald, Richard Hammond, Ron Butler (excused), Terence Sullivan (proxy - Sue Bailey), and Tracy Meyers\*. (An \*asterisk denotes a non-voting member.) **Please send a proxy if you cannot attend a meeting.**
3. **SPECIAL ORDER OF THE DAY**
  - a. Farm Workers' Clinic - Miryam Espinosa-Dulanto  
Dr. Espinosa presented information about the Farm Workers' Clinic and how COSA can be involved - through providing transportation, tents, meals, etc. The clinic runs June 14 - 21. Collections of food, clothing, heaters can be dropped off at Women and Gender Studies.
4. Approval of the **Minutes of November 13, 2012** meeting of the Council on Staff Affairs
  - a. Minutes were approved. (No meeting/minutes for December.)
5. **Officer's Reports**
  - a. Treasurer's Report – Shanika Hezekiah
    - i. Correction to the previous November 2012 reported State Allocation - \$1,770.25 (not \$1,070.25.) State Allocation – \$1,725.25; Discretionary account - \$2,991.16; Blazer Books - \$1,404.00; Retirement Walkway -

increasing their membership 10%.

w for their visits to campus for end of

committees. Motion was made and seconded to increase number of representatives. Discussion followed. The motion passed unanimously.

b. *Social Recognition – Terence Sullivan*

- i. Ideas were discussed for possible future fundraisers - iPad, TV. Other ideas for a dance and Wild Adventure Day for employees were also mentioned. Suggestion made to send out emails asking for ideas. Increases in the number of Book Awards given and raffles each semester were additional suggestions.

c. *Professional Development – Ron Butler – No report*

7. **University Wide Committees**

a. *Academic Scheduling/Procedures - Richard Hammond/Olivia Blakely*

b. *Parking Appeals – 0.869 0el(ing)1()-0.00c(s)-8(k)2(ing)1()Jdn( 1 TT0l2)-8(i)-1 0 Td(2.2)-2(ar)-1(k)2(ing A6CID 19 1*