

**COUNCIL ON STAFF AFFAIRS MEETING**  
**Minutes of December 8, 2009**

1. **Call to order**

Chair Elect Terence Sullivan called the meeting to order at 9:05 AM in the University Center Cypress Room.

2. **Roll call:** All representatives must sign/initial the attendance roster to be counted as present.

Members present: Sherri Adams, Sue Bailey, Denise Bogart, Ron Butler, Ann Farmer, Bobby Flowers, Carolyn Glock, Leighia Hammond, Jessica Klotz, Regina Lee, Yvonne LeRoy Landers, Terence Sullivan and Kathy Sundin. Guests in attendance were: Dr. Schloss, President; Charles Backes, ACED; Carla Coombs, Registrar; Vesta Whisler, ACED; Stanley Jones, Registrar; Pamela Lesane, ACED; Elvan Aktas, Accounting & Finance; Reynaldo Martinez, ACED; John Gaston, College of the Arts; Jeff Shipley, LCOBA Decision Center; Cindy Cobb, University Police; Carolyn Nelson, Custodial. Carolyn introduced and thanked the Employee of the Semester Committee members for their hard work. She explained what EOS is all about. Dr. Schloss said a few words about the importance of the EOS awards and acknowledged how we are all making things work during these tough times. The

EOS winner was Susan Jones from the Student Success Center. First runner up was Gary Kuhlman from Physical Plant. The two second runners up were Latesha Bennett from Physical Plant and Erin Salmon, Coordinator of Deaf and Hard of Hearing Services.

4. Approval of the **Minutes of November 10, 2009** meeting of the Council on Staff Affairs

No report.

- ii. COSA on the Move – Terence Sullivan  
There has been no activity since the chicken dinner and chili cook off events.
- iii. Benevolence – Sue Bailey  
One retiree death was reported.

C. *Policy Committee* – Parliamentarian (Carolyn Glock)

A meeting was held and the bylaws were discussed in general. Carolyn is looking at the by laws and policies/procedures of universities similar to VSU to help us redefine ours. Bobby pointed out that while we can change our policies, we cannot just change the bylaws as they are based on VSU statutes. The Policy Committee will meet again to do further work on the policies.

D. *Staff Appreciation Week Committee* – Chair Elect (Terence Sullivan)

The week was a success! Thanks to everyone!

7. **Ad Hoc**

A. *TAPA* – Yvonne LeRoy Landers

No report.

8. **Other Committees**

9. **University Wide Committees**

A. *Academic Scheduling/Procedures* – Bobby Flowers

Work has begun on the 2012 calendar. There appear to be some potential conflicts with the football home game and holidays.

B. *Editorial Board for the Alumni Voice* – Yvonne LeRoy Landers

No report.

C. *Environmental Issues (EIC)* – Bobby Flowers

The EIC met and discussed the new super classrooms by the Education Center. One of the things planned for the near future is a recycling contest for dorm students.

D. *Facilities Advisory Committee* –

No report.

E. *Institutional Planning* – Sherri Adams

No report.

F. *Parking Appeals* – Kathy Sundin/Terence Sullivan

G. *PBC/UnCo* – Terence Sullivan/John Wright

The discussion is ongoing with regard to budget issues. Revenues are down 15% year to date and a 2% cut will have to be found for this fiscal year. The \$100 student fee increase is considered temporary. All reports say we are still in good shape. Stimulus money runs out in 2012. The message was that we need to “manage every dollar.” Four capital projects received yes votes: Converse Hall, bookstore renovation, Georgia Avenue bed and breakfast for short term visits by visiting scholars and interviewees, and West Hall conference room.

H. *President’s Climate Commitment* – Shirley McClain

No report.

I. *Sodexo Dining Dish* – Leighia Hammond

The new Starbuck’s will be a full store; the Loop and Nathan’s will share a dining area; there will be organic food options; there will be a sanitizer stand outside Palm’s and Hopper. Dine & Discover will be held February 5<sup>th</sup> and the topic is heart health.

J. *USG Staff Council* – Bobby Flowers

Bobby encouraged all employees to make their voices and ideas heard regarding budget cuts. Next year is an election year and representatives are needed.

Judy