

# THE COUNCIL OF STAFF AFFAIRS

Minutes of September 12, 2006

1)

**Call to Order:**

Chair Tim Yorkey called the meeting to order at 9:00 a.m. in the University Center Rose Room and welcomed new member Debra Davis. Members present: Sharon Butcher, Debra Davis, Brenda Kelley, Bob Lee, Mike McKinley, Beverly Sharpe, Angela Steele, Tim Yorkey. Quorum NOT attained. Absent: Dr. Nolan Argyle, Brian Anderson, David Bennett, Denise Bogart, Honey Coppage, Steve Fesler, Keith Flemming, Bobby Flowers, Diane Guess, Mike Hamm,

Second Hand Smoke-Sharon Butcher

There are new smoking ashtrays beginning to appear outside around campus.

5) **Miscellaneous Reports:**

***Faculty Staff Campaign-Bobby Flowers***

Luncheon for team captains will be on Sept. 27<sup>th</sup>. Contribution packets will be distributed for both Faculty Staff Campaign and State charitable Contribution campaigns.

***State Charitable Contribution Campaign-Bob Lee***

See Faculty Staff Campaign

***Parking and Appeals-Mike McKinley***

For Month of August Mike reported 254 appeals; 122 Upheld; 132 Dismissed. Mike also asked for permission to look into data from Parking and Transportation so that he can make an accurate presentation regarding parking fine increases.

***Goal Monitor***

Goals were entered into the database. We will be choosing a new monitor.

6) **Report from the Chair:**

***Academic Scheduling/Procedures***

Tim stated that COSA supports what the committee is doing also confirmed that the Chair is the main representative however if the Chair is unavailable, another member can be sent as proxy. Also, anyone can attend the meetings as a visitor.

***Faculty Senate-Bobby Flowers***

Sept 21<sup>st</sup> is the first Senate meeting

***University Council-Tim Yorkey***

Council has met and the Academic schedule was the main topic. Email policy will be released for review.

***State Staff Council-Bobby Flowers***

Tim reminded us that the date for the State Staff Council meeting has been moved to Nov.2<sup>nd</sup> and 3<sup>rd</sup>. COSA would like to send 6 members to this meeting. Those interested were asked to contact Tim and give him your name.

**Unfinished Business:**

1. We need volunteers to hand out barbeque dinners at Plant Operations and the University Center.
2. Committee List was distributed.

**New Business:**

NONE

7) **Other Business:**

Brenda reported for Dr. Bogart that there was a 70% participation rate for the MGT study and that the MGT people and the president were very pleased with that number. Everything is on track to be completed by January, 2007.

Meeting Adjourned at 10:15 a.m.

Respectfully submitted,

***Brenda Kelley***

Secretary, Council on Staff Affairs

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