



## **THE COUNCIL OF STAFF AFFAIRS**

**Minutes of December 12, 2006**

1) **Call to Order:**

Chair Tim Yorkey called the meeting to order at 9:00 a.m. in the University Center Rose Room. Members present: David Bennett, Denise Bogart, Sharon Butcher, Honey Coppage, Debra Davis, Steve Fesler, Diane Guess, Richard Hammond, Christine James, Brenda Kelley, Bob Lee, Michael McKinley, Beverly Sharpe, Tim Yorkey. Quorum attained. Absent: Brian Anderson, Nolan Argyle, Keith Flemming, Mike Hamm, Angela Steele, John Wright, Shana Yorkey.

**SPECIAL ORDER OF THE DAY:** Employee of the Semester. Runners Up: Winest Sanders, Valerie Holton, Shauna Branch, Angie Wills, Carla Golden. Carla Golden was selected as the winner. She was presented with a certificate and a check for \$100.00 by Dr. Zacarri.

2. **Approval of the Minutes from October 10, 2006 and November 14, 2006:**

APPROVED with spelling errors noted for November minutes.

2) **Approval of Treasurer Report:**

Report for November was submitted. Ending balance for fund 10 was \$1,665.34; VSU Fdn-Retirement Foundation-Discretionary account ending balance was \$3,185.80. VSU Fdn-Retirement Walkway ending balance was \$13,803.24.

**Standing Committee Reports:**

***Membership Committee-Tim Yorkey***

Employee of the Semester-David Bennett

Presentation for Employee of the Semester made today. Changes to guidelines and procedure will be announced at the February meeting. Also pending for February meeting will be guidelines for the Presidential Award.

***Elections-Mike McKinley***

Mike will be meeting with Brenda to discuss names of potential retirees to serve on COSA. Names will be presented for consideration.

***Staff Appreciation Day Committee-Honey Coppage***

Because the Employee Recognition Luncheon has become an event that honors both Faculty and Staff, Honey will be contacting Ann Lacey about taking this over as a Special Event sponsored by VSU.

1. **COSA On-The-Move-Honey Coppage**

Two additional COSA On The Moves are anticipated for the coming year.



