

## MINUTES OF THE COUNCIL ON STAFF AFFAIRS MEETING

March 9, 2004

COSA Chair Rebecca Kimbrough called the meeting to order at 8:35 a.m. in the President's Dining Room of the Palms Dining Center. Members present: Bobby Flowers, Shawn Gibbons, Jeff Giles, Inman Grimsley, Mike Hamm, Rosalyn Hatcher, Stanley Jones, Rebecca Kimbrough, Bob Lee, Shannon McGee, Patrick Smith, Josie Stone, Carolyn Wilson, Thor Withers. Members absent: Sharon Butcher, David Bennett, Melinda Cutchens, Carolynn Gaston, Jeff Grant, Mike McKinley, Marshall McLane, Trisha Taylor, Tim Yorkey.

### MINUTES:

Minutes of the February 10<sup>th</sup> COSA meeting were approved as submitted.

### TREASURER'S REPORT:

February: Fund 10000 = \$1,211.68  
Discretionary = \$1,882.45  
Retirement Walkway = \$12,193.02

The Treasurer's report for February was approved as submitted.

### COMMITTEE REPORTS:

**Academic Scheduling/Procedures:** They are working on the 2005-2006 calendar to possibly incorporate a fall break. The next committee meeting will be in Aug.

**Benevolence Committee:** *No Report*

**Elections:** Bobby Flowers. Online elections should be in place in time for elections in May. 6 COSA rep. slots will be open. Bobby will be working on a time schedule and locations for the polls. COSA will be accepting nominations for a Chair-Elect at the April meeting.

**Faculty Senate:** They reviewed the new housing project. Rebecca passed out a flyer that showed an artists rendering of the new residence halls and the room layouts. The next Faculty Senate meeting is scheduled for March 18<sup>th</sup>.

**Faculty/Staff Policy:** Bob Lee. Copies of the new By-Laws and Procedures were sent via e-mail to all the COSA

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reps. They are also posted on the COSA web site.

**Staff Appreciation Day:** Patrick Smith. The date for SAD this year has been set for Sept. 24<sup>th</sup> back out at the N. Campus field. This committee needs 2 co-chairs. It was recommended that the immediate past chair should be one of the co-chairs for this committee. This will be voted on at the next COSA meeting in April. There was a suggestion that we should consider the Fine Arts Bldg for a SAD location. There was some discussion about having another fundraiser. They are looking at dates that will not conflict with any other group doing fundraisers at the same time. It was mentioned that we need more information to get out to all the employees on campus about SAD. Patrick asked that anyone with ideas or suggestions to send them to him so he can take them back to the committee.

**Staff Development:** Shannon McGee. Shannon has met with Becky Murphy about programs for employees. She has scheduled a meeting with this committee and will give an update at next months COSA meeting.

**State Charitable Contributions Program:** Bob Lee. This is starting to wind down. VSU has already surpassed last year's contributions. Right now contributions are at \$29,361.00. Their goal for this year was \$35,000.00.

**Welfare Committee:** Patrick Smith dow

Also, the Goal 6 Survey results will be made available on the Strategic Plan web site at [http://www.valdosta.edu/planning/task\\_forces/StaffFinalSurveyResults.pdf](http://www.valdosta.edu/planning/task_forces/StaffFinalSurveyResults.pdf). There was a suggestion that these be made available on the COSA web site as well.

**ADJOURNMENT**

The meeting adjourned at 9:25 a.m.

Respectfully submitted:

Shawn Gibbons COSA Secretary